

**Land & Water Conservation Committee**  
**Minutes**  
**October 28, 2009**

**1. Call to order:**

The monthly meeting was called to order by Committee Chairperson, Mike Burow at 8:32 a.m. Committee members Greg Torres, Carlton Zentner and Karen Christian were present. Mark Watkins, Director, Land & Water Conservation Department (LWCD); and Beth Klotz, LWCD were also in attendance. Dave Terrel, USDA Wildlife arrived at 8:36 a.m.

**2. Roll Call (establish a quorum):**

A quorum was established.

**3. Certification of Compliance with the Open Meetings Law:**

It was determined that the committee was in compliance with the Open Meetings Law.

**4. Review of the October Agenda:**

The October agenda was reviewed by the committee members.

**5. Citizen Comments:**

There were no citizen comments.

**6. Review and Approval of the September Meeting Minutes:**

Zentner made a motion to approve the September meeting minutes as written, Torres seconded. Motion carried, 4/0.

**7. USDA Wildlife – Dave Terrel**

Terrel distributed copies of the Jefferson County WDACP Preliminary Budget and Crop Price Proposals. He gave a brief overview of the program.

Torres moved and Zentner seconded to accept both the Jefferson County WDACP Budget and Crop Prices. Motion carried, 4/0.

**8. Natural Resources Conservation Service (NRCS) Report:**

No report was presented.

**9. NRCS – Contribution Agreement**

Watkins stated that of the 29 potential re-enrollment contracts that the department worked on, only one is eligible for re-enrollment. There is a potential for approximately \$325 in department revenue from this contract. Approximately twelve man hours were used for this program.

**10. NRCS District Conservationist Selection Panel**

Watkins informed the committee that he participated in the NRCS District Conservationist Selection Panel on October 23, 2009. There were several qualified candidates. Notifications and approval must be made in Washington. It is anticipated that the new employee will start in the first part of December.

**11. 2009 WLWCA Annual Conference**

**A. Business Meeting Proxy Vote**

The conference will be held on 12/9/09 – 12/10/09 in La Crosse. Deadline to register is November 6, 2009. Committee members were all provided registration packets in September. The county is permitted one vote at the business meeting. If the Chairperson is unable to attend, he may assign a proxy vote to a designee. In the past, Watkins has been given the proxy vote authority. Copies of the relative paperwork were distributed at today's meeting.

**B. Silent Auction Donation**

Handouts regarding the silent auction donation opportunity were distributed. If someone would like to donate, they may contact Watkins.

**12. 2010 Gypsy Moth Program**

Applications to participate in the 2010 Gypsy Moth Program are due to DNR on 12/4/09. An article about the program was printed in the Daily Jefferson County Union last week. Egg mass inventories will be taken by the department. After reimbursement, the 2009 program cost the county about \$125 in staff time.

**13. Monthly Land & Water Conservation Department (LWCD) Financial Report**

Copies of the latest Statement of Revenue & Expenditures for LWCD were distributed. See attached. The Department is on target with revenues and expenditures.

**14. Correspondence:**

Watkins distributed a letter from DATCP cautioning committee members to be aware of potential conflicts of interest regarding the Soil and Water Resource Management grants.

Watkins informed the committee that the final certification and signoff on the Hoard's Dairyman manure storage project has been provided by the engineer to the county.

**15. Set next meeting and possible agenda items:**

It was decided by the members that the next regularly scheduled meeting of the Land & Water Conservation Committee will be held on Wednesday, November 18, 2009, at 8:30 in Room 202. Burow will be unable to attend. Possible agenda items include: Monthly financial report

**16. Adjournment**

Motion to adjourn was made by Torres and seconded by Christian at 9:37 a.m. Motion carried, 4/0.